

School Age Child Care (SACC) Fee Schedule 2014-2015

FAQs

When do I pay annual registration fees?

Annual registration fees are due when you register your child(ren) for the first time during each school year and select the type of program your child(ren) will attend. If you paid an annual registration during the school year, you do not pay for another annual registration for summer camp. If you only use services during the summer you will pay annual registration fees when you register each summer for camp. If you paid an annual registration during the summer, you do not pay for another annual registration for the upcoming school year.

Why are there more registration fees listed?

Registration fees apply each time you change and re-select the type of program your child(ren) will attend. The first change during each school year or summer session is not assessed a charge. The second change is billed at the annual registration amount. Three or more changes are billed at a higher rate.

What is continuous enrollment or break in service?

Continuous enrollment means a child continues to be registered in a type of program at all times. There may be a change of program type, e.g.-if a child is registered as an AM/PM through Friday of this week but changes to an AM ONLY beginning Monday of next week.

Break in service means your child stopped attending their registered program without notice or was withdrawn from their registered program. Thanksgiving week, winter break, spring break and summer are not breaks in service.

What if I have to withdraw my child?

If your child is registered in any weekly program, we recommend you complete a Program Change Form and select Daily Drop In. If your child is registered as a Daily Drop In you will not be billed for absences or for any days your child does not attend. This will allow no charges to apply while your child is not attending. If services were needed for an emergency during this time, the program is set up to bill at the daily drop in rate. When your child returns to a regular weekly fee the registration fee may be less expensive since program fee changes w/continuous enrollment does not constitute a break in service.

What type of weekly fees may I select from?

You may select AM ONLY (only before school services at \$29.00/week); PM ONLY (only after school services at \$51.00/week); AM/PM (both before and after school service at \$55.00/week). *Weekly service for spring break and summer is \$90.00.*

What if my child is absent?

The full weekly fee will be billed every week to every child who is registered for a weekly program. Tuition will not be adjusted or credited for absences/nonattendance. Each child is entitled to two flex weeks for no service/no cost within the school year (AND two flex weeks for no service/no cost during the summer if the child is enrolled in the summer program). A Parent Request for Flexible Credit of Unused Weekly Child Care Service "Flex Form" must be completed and submitted either before the week of nonattendance OR on the day the child returns after the week of nonattendance. Partial weeks will not be adjusted or credited. Thanksgiving week, winter break and spring break are exempt.

Why would I choose a daily drop in fee rather than a weekly fee?

You may find it beneficial to use the Daily Drop In fee if you do not expect your child to use regular services. There are no restrictions to the use of the fee. The Daily Drop In fee is \$25.00/day on school days. If you use one day/week your fee is \$25.00, but if you use five days/week your fee is \$125.00. To compare the annual use versus weekly AM/PM care: 36 weeks @ \$55.00 equals \$1,980.00; Annual weekly care at \$1,980.00 divided by \$25.00/day equals 79 days of service per year. If your child will not use more than 79 days during the school year you may want to select the Daily Drop In program.

(Please note: The Daily Drop In fee on non-school days is \$40.00)

Here is a comparison of rates:

<u>AM/PM</u>	<u>PM ONLY</u>	<u>Daily Drop In Fee</u>
\$55.00/week	\$51.00/week	\$25.00/day
X 38 (# school weeks)	x 38 (# school weeks)	
Yearly cost = \$2,090.00	Yearly cost = \$1,938.00	
÷ \$25.00 = 83 days	÷ \$25.00 = 79 days	

When are my payments due?

In order to avoid late payment fees, please pay all fees **IN ADVANCE OF SERVICES!**

Weekly tuition in full and all outstanding fees must be received by 6:00pm on the day before the service week to avoid assessment of a late payment fee (\$10.00).

Daily tuition must be received prior to or upon pick up of children on school days to avoid assessment of a late payment fee. Daily tuition must be received prior to or upon check in of children on non-school days to avoid assessment of a late payment fee. In addition, late payment fees (\$10.00) will be posted each Monday to all accounts that have any outstanding balance.

How can I get a statement of my account?

You may request a customer statement or a tax statement by completing a Parent/Sponsor Request of Financial Information Form. Please allow three business days to process.