

**ACADEMY OF MOUNT ST. URSULA
HIGH SCHOOL TRANSCRIPT REQUESTS**

Transcripts will be mailed. No transcripts will be faxed.

Transcript Requests

- Download form from Edline (Alumnae Section)
- Mail request form along with \$5.00 transcript fee in the form of a money order (*do not send cash or personal checks*) to:

Academy of Mount St. Ursula
Attn: Main Office
330 Bedford Park Boulevard
Bronx, NY 10458

- Transcripts will be processed once requests and payment are received.
- Transcripts will only be mailed from AMSU to another academic institution.

Please contact the Main Office at 718-364-5353 with any questions.