

***Will there ever be a need for a delay or late schedule?***

Yes, the Superintendent, after carefully considering the conditions of various roads, as well as the forecasts of weather stations, may decide to run a delayed schedule in order to give the department of highways crews more time to clear the roads. With the delayed schedule, websites, radio and TV stations will be notified. The delayed schedule will either run on a one hour or two hour late schedule, depending upon the road conditions. All personnel, as well as students, will adjust their schedules accordingly.



***Mission***

***Calhoun County Schools accepts high levels of learning for all students as the fundamental purpose of our school system, and therefore are willing to examine all policies, practices, processes, and structures in light of their impact on learning.***

***What should parents do to assist school authorities in emergency situations?***

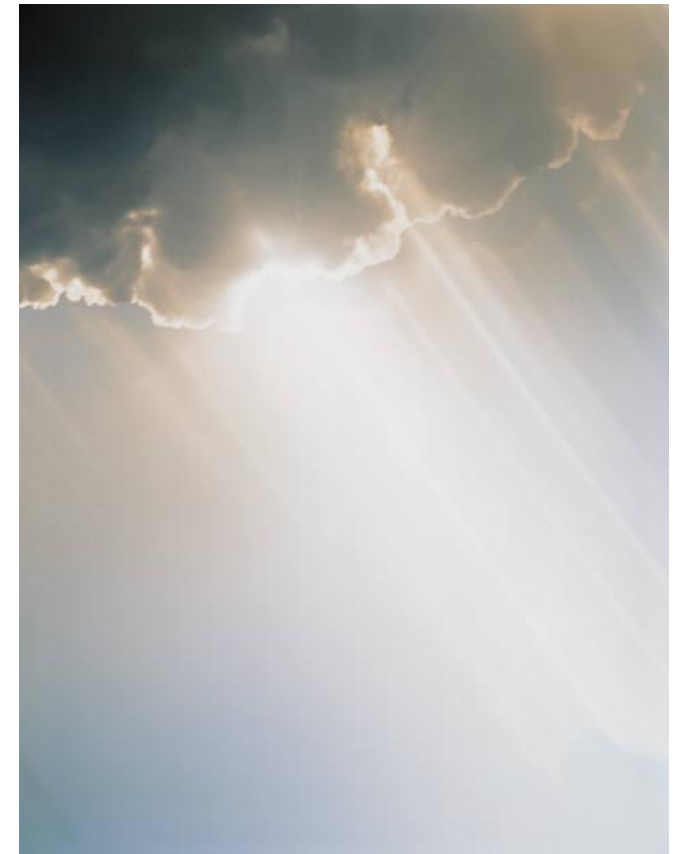
Have a radio and/or TV available to listen for announcements of closing of school. **Do not** call or have children call the central office staff or principals? All available phone lines are needed by the schools and school board office to communicate with each other, with radio and TV stations, and with other consulting agencies.

***What procedures will be followed if school has been called off before the normal dismissal time?***

Efforts will be made to keep all schools open for a full day; however, if a severe storm hits during the school day and weather forecasts call for dangerous conditions, it may be advisable to dismiss classes earlier than normal. When this occurs, all radio and TV stations will be notified and the emergency closing announcements will be made at the earliest possible time. The Parent Link Phone Notification System will also be utilized to notify parents if an early release should occur.

Unless the school principal or teacher is properly notified in advance, each child will be released from school to return home in the regular manner. Notification to the school of special circumstances for a child to follow should be in writing and signed by the parent/guardian. School board policy prohibits releasing a child from the school to anyone except the child's parent or guardian unless specific permission is given by the parent/guardian to school authorities.

Make sure children know what to do in the event the parent is not at home when an early dismissal occurs.



# Incident Weather Procedures

***Calhoun County Schools***

***540 Alan B. Mollohan Drive***

***Mt. Zion, WV 26151***

***(304)354-7011***

***[www.edline.net/pages/Calhoun\\_CSD](http://www.edline.net/pages/Calhoun_CSD)***



## Emergency School Closing Procedures

The **Calhoun County Board of Education** and the personnel in all of our schools are sincerely concerned about the pupils placed in our charge. Their safety is of utmost importance. Emergency situations sometimes occur that warrant the closing of schools to protect their well-being. This brochure is intended to inform you, the parent, student, and citizen about such situations and the procedures to be followed when they occur.

### Who is responsible for making the decision to close schools because of the emergency situations?

Chapter 18, Article 4, Section 10, relating to the School Laws of West Virginia, designates the Superintendent of Schools as the person to make the decision to close schools.

### How does the Superintendent arrive at a decision to close schools?

Every effort is made to accurately assess the conditions of roads and school facilities. Efforts to determine these conditions are generally started with TV and radio weather forecast from the weather service during the night.

Early in the morning, calls will be made to the state police and department of highways offices to determine road conditions. This information is followed by the Director of Support Services making calls to bus operators in different areas of the county to determine local conditions and going out himself on the roads to determine the condition of the roads in surrounding areas. He then calls and confers with the Superintendent reporting the information he has gathered from all of resources mentioned.

If weather conditions do not permit the running of buses, the Superintendent announces the closure of school, whereupon radio and TV stations will be notified. The county's Parent Link Phone Notification System will also be utilized to notify parents of closure.

### Can a bus operator make the decision to run his or her route?

Yes, since a decision has to be made by the Superintendent at such an early time and weather conditions may change drastically by the time school will begin. The bus operator will notify the transportation director and other bus operators as well as those children involved with his/her run.

### Do parents play a role in the decision to send their children to school?

Yes, parents play an important part in the decision because if they feel their children should not ride the bus due to bad weather conditions, they may keep them home. When the child returns to school, he/she should have a note from his/her parent or guardian stating the circumstances. The child will be marked as having an excused absence.

### How will days be made up that are lost because of school closings?

The Calhoun County Schools' calendar provides for specific make-up days for those due to the emergency closing of schools. When this becomes necessary, announcements will be made at the schools, school/county websites and through the local media.

### Under what conditions are schools closed?

The primary reason for closing schools is unsafe road conditions caused by severe weather. Extreme snow, ice, cold or flooding may result in cancellation of school. In addition, failure of mechanical or electrical equipment in schools, heating, fuel shortages, epidemics or other emergency situations could make it inadvisable to operate schools on certain days.

### How are parents, students, and the community notified when schools are closed or delayed >>>

When the decision is made to close schools or delay schools, the following websites, radio and television stations are notified to make the appropriate announcements:

WSAZ-TV 3	WCWV Radio-FM 93	BOSS Radio
WDTV 5	WXIL Radio-FM 95.1	<a href="http://wvde.state.wv.us/closings/">http://wvde.state.wv.us/closings/</a>
WCHS-TV 8	WVRC Radio-FM 104.7	<a href="http://www.hurherald.com/">http://www.hurherald.com/</a>
WBOY-TV12	WVRV Radio	Calhoun Control – 911 Center
WOWK-TV13	WKLC Radio-FM 105	BOE School Closing Hot Line 304-354-7011, Extension 35
WTAP-TV15-2	WKKW Radio-FM 106	Parent Link Phone Notification System
WCHS Radio-AM 580	WVPG Public Radio-X4959	by Superintendent