

# Registration Requirements

*All of the following paperwork must be turned in and all registration fees must be paid **before** your child(ren) will be officially enrolled for the upcoming school year. (Registration does not guarantee acceptance until the entrance test has been passed.)*

- Registration Form (If you have any legal documents restraining someone from picking up your child, please submit a copy with this form.)
- Registration Fee
- Statement of Faith\*
- Statement of Cooperation and Agreement\*
- Financial Policy
- SchoolCast Data Form
- Copy of Social Security Card
- Copy of Birth Certificate
- Immunization Record
- Health, History, and Family Factors Form
- Bus Registration Fee (if applicable)
- Records Release Form (1<sup>st</sup>-12<sup>th</sup> grades only)
- Recommendation Form (2<sup>nd</sup>-12<sup>th</sup> grades only)
- Children in grades K5-5<sup>th</sup> are required to take an entrance test. Students in grades 6<sup>th</sup>-12<sup>th</sup> may be required to take an entrance test after previous grades and testing scores are evaluated. **Registration fee must be paid prior to testing.**
- Children in grades K3-K4, whose families are new to the school, may be contacted to have an interview with the elementary principal.

**\*Please note:** these papers must be signed by both biological parents listed on the child's birth certificate, or we must have legal verification of one of the following for the person(s) signing: adoption, guardianship, or sole custody of the child(ren) enrolling.

If you are missing any of these forms or have any other questions regarding the registration process or completion of these forms, please contact the appropriate office(s):

Preschool/Elementary School(K3-5<sup>th</sup>): 410-768-5306  
Middle School/High School (6<sup>th</sup>-12<sup>th</sup>): 410-768-5324