

Brevard Public Schools

2017-2018 Controlled Open Enrollment Plan

1. District Application Process – Controlled Open Enrollment

Each student is assigned to a neighborhood school within the boundaries set forth by the district. The School Board of Brevard County’s “Open Enrollment” plan affords all students the opportunity to attend a public school other than their assigned school. Attendance to another school is contingent upon the student enrollment capacity of the requested school. Pursuant to Board Policy 7120 and in accordance with the adopted 2017-2018 Student Accommodation Plan, schools with student enrollment greater than 90% of permanent capacity may not accept students wanting to participate in controlled open enrollment (ELO - Educational Location Option).

While the Brevard County School Board makes every effort to accommodate educational location option requests, many of the district schools are critically overcrowded and are deemed “frozen”. 14 Elementary and 2 High Schools currently exceed 90% permanent capacity; therefore, they cannot accept students who are zoned outside of their defined attendance areas.

Parents who are interested in their children attending a school other than the assigned school must complete an Educational Location Option (ELO) or Educational Program Opportunity (EPO) online application. This application, which must be completed annually, is available on the Division of Equity, Innovation and Choice website (www.eic.brevardschools.org). Each application must be approved/denied by the requested school principal during the application window with the final dispensation made by the Assistant Superintendent of Equity, Innovation, and Choice. Parents are to complete the online application, whether new or a renewal during the appropriate application window.

Parents are notified of the BPS open enrollment processes via the annual Program EXPO, district mobile app, Peach Jar press releases, district and school websites, as well as, school newsletters.

2. Parental Declaration Process

Brevard County students may choose from a myriad of choice programs as a component of controlled open enrollment. The choices include:

- Elementary Choice Schools – Freedom 7 Elementary School of International Studies, Robert Louis Stevenson Elementary School of the Arts, and West Melbourne Elementary School for Science
- Junior/Senior High Choice Schools – Edgewood and West Shore
- International Baccalaureate Programs – Cocoa Beach Jr./Sr. High and Melbourne High
- Cambridge Programs – Eau Gallie High, Heritage High, Rockledge High, Kennedy Middle, Jackson Middle, and Johnson Middle
- Magnet Schools – Cambridge Elementary, Golfview Elementary, McNair Middle, Stone Middle and Palm Bay High

- District Sponsored Academy Programs – Business and Finance, Engineering, Environmental Water Technology, Health Sciences, Fine Arts, Hospitality & Tourism, Law, Teacher Professions, and Wellness
- Career & Technical Education programs at every high school
- Collegiate High Schools
- Dual enrollment

The timeline utilized for application for requests for the 2017-2018 school year is provided below:

November 5 th – January 9 th	Choice and Magnet Application Window
January 16 th – March 10 th	Secondary ELO and EPO Application Window
April 8 th – July 24 th	Magnet, Choice & Secondary Application Waitlist Window
May 1 st – July 24 th	Elementary ELO Application Window

Notes:

1. Students who wish to attend a school other than their zoned school of attendance must submit an online application and a \$30 application fee.
2. Educational Location Option applications are not required for students who wish to attend a program (international, choice, CTE, academy)
3. Approval of ELO applications subsequent to the established deadline will be granted for unique hardship situations and will be determined on an individual basis by the Assistant Superintendent of Equity, Innovation and Choice.
4. Educational Location Option timeline will continue to be open after the deadlines for students who have moved out of zone during the school year or during the summer and wish to remain at their current school of attendance/enrollment.
5. All information is available to parents and schools via the Division of Equity, Innovation and Choice website (www.eic.brevardschools.org).

3.) Class Size Amendment

The District strives to honor Educational Location Option requests submitted in a timely manner in accordance to District Policy 7120. However, the Constitutional Class Size Amendment often confines the number of student seats available as well as permanent capacity at respective schools.

4.) Sibling Placement

Every effort is made by Brevard Public Schools to accommodate the placement of the sibling of any student already enrolled in a school if space is available and if the student meets criterion admission where applicable.

5.) Appeals Process

Parents who wish to appeal an ELO or EPO decisions may file an appeal with the Division of Equity, Innovation and Choice. The dates for submitting letters of appeal and supporting documentation are communicated to parents via the application timeline and procedures.

The Division of Equity, Innovation and Choice is responsible for coordinating the Educational Program Opportunity and Educational Location Option Appeal Team meetings to review submitted appeal packets. The Appeal Teams consists of Assistant Superintendents, Directors, School Administrators, and other key district personnel. Parents are notified via e-mail of the outcome of the Appeal Team's decision.

6.) Procedure to Maintain Socioeconomic, Demographic, and Racial Balance

Brevard Public Schools is sensitive to maintaining socioeconomic, demographic, and racial balance. The current plans reflect duplication of district designed programs strategically placed throughout the district to ensure equity for all students.

The district received approximately \$12 million in 2013 to create four magnet schools to address isolated cases of minority student isolation. The purpose of magnet schools is twofold – to improve student performance by providing unique learning environments with a focus on Science, Technology, Engineering, Arts and Math (STEAM) and to attract majority students to create diversified school populations. The magnet schools have been very successful in accomplishing these goals.

7.) Availability of Transportation

Parents are responsible for providing transportation for their children if they choose to elect a school outside their district assigned school through the Educational Program Opportunities and Educational Location Options.

8.) Process for Promoting Strong Parental Involvement, Including the Designation of a Parent Liaison

The mission of the District is to build strong partnerships with families and empower parents to work collaboratively with schools to support student success. The Division of Equity, Innovation and Choice website (www.eic.brevardschools.org) has been created for parents, serving as a unique resource for pertinent information and available programs to enhance parental involvement.

High school administrators work closely with their school advisory boards and Department of Career and Technical Education when creating small learning communities and academies. The school advisory boards help to create the vision of educational program opportunities.

9.) Strategy for Establishing an Information Clearinghouse

Brevard Public Schools does not have an information clearinghouse for open enrollment and there are no plans to implement such a clearing house. The Division of Equity, Innovation and Choice has been created to support parental choice and is responsible for orchestrating information about the myriad of choice opportunities.

It is important to note that the district's customer service center is also available to assist parents and disseminate information regarding Educational Location Options and Educational Program Opportunities. Moreover, each school and/or program markets their respective programs with open houses, printed materials, information on their websites, and parent outreach activities.